



Commercial Vehicle Group, Inc. (CVGI) is a diversified industrial company that provides seating systems, electro-mechanical assemblies, wire harnesses, plastic parts, engineered structures, panel assemblies, and warehouse automation subsystems for many markets including ecommerce, e-tailing, trucking, last-mile delivery, electric vehicles, military equipment, warehouse equipment, buses, construction equipment, agricultural vehicles, specialty transportation vehicles, mining, industrial equipment and off-road recreational markets.

We are currently seeking a **Shipping Logistics Coordinator** located at our corporate headquarters in New Albany, OH.

**Summary:** Route Residential and Non-Residential orders to maximize optimization, cost savings, lead time and perfect delivery. Use Lean culture and practices to streamline efficiencies in transportation / logistics. Grow in understanding Logistics cost and performance drivers to develop projects and proposals for sustainable improvements.

The load planner's day to day responsibilities is, but not limited to, Load Optimization, Carrier Management, Load Cost Management, Data Organization

**Principal Responsibilities, Duties, & Tasks:**

- Collects all shippable orders and create a shipping plan unit using routing guides in place for optimization daily including shipment consolidation and coordination of shipments.
- Acts as a liaison between suppliers, operations, sales, customers, and transportation companies.
- Work to resolve missing shipments and initiate claims process with carriers.
- Tender loads through TMS to least costs and dedicated carriers.
- Works with service providers and facilities on non-compliance, reporting to management.
- Understanding of business tools and solutions based on knowledge, product, or technology and identifies Logistics process improvement.
- Supports vendor/business partner relationships.
- Resolve day to day operational issues and report investigation outcomes to their affiliated communication channels.

**Experience for individual, optimal success:**

- BS degree in Logistics or equivalent field of study related to the job and 3 years' experience in transportation industry.
- Strong technical and analytical skills, with ability to approach problems systematically; breaking down components to determine root cause; and developing solutions with sustainable and scalable results.
- Strong knowledge of LTL and TL process.
- Flexible schedule.
- Experience in using an ERP system and/or TMS system.
- Ability to demonstrate originality and imagination in thinking while developing a solution to a problem.
- Ability to multi-task, demonstrating a clear bias for action and a sense of urgency on priorities.
- Leadership abilities with strong collaboration and influencing skills.
- Strong customer service orientation skills.
- Excellent written and verbal communication skills.



- Developed computer skills using Microsoft applications.
- Experience in evaluating current processes, developing recommendations for improvement

Sponsorship is not available for this position currently.

Our eligible associates enjoy competitive wages and benefit package including comprehensive medical, dental, vision, 401(k) plan, company paid life insurance, paid holiday, personal days, and vacation.

Resumes may be submitted as directed below. Include the job title in all submissions.

Email:  
[HR@cvgrp.com](mailto:HR@cvgrp.com)

Fax:  
614-289-0377

Mail:  
CVG, Inc.,  
Attn: Human Resources  
7800 Walton Parkway  
New Albany, OH 43054

CVG is at the forefront of a different people approach. We are looking for candidates who are seeking an opportunity to look at challenges as an opportunity for creative resolution and improve outcomes for customers, employees, and shareholders. CVG is committed to diversity and inclusion and welcomes qualified applications without regard to race, color, religion, sex, sexual orientation, gender perception or identity, national origin, age, marital status, protected veteran status, or disability status or any or any other status protected by law.