



Commercial Vehicle Group, Inc. (CVGI) is a diversified industrial company that provides seating systems, electro-mechanical assemblies, wire harnesses, plastic parts, engineered structures, panel assemblies, and warehouse automation subsystems for many markets including ecommerce, e-tailing, trucking, last-mile delivery, electric vehicles, military equipment, warehouse equipment, buses, construction equipment, agricultural vehicles, specialty transportation vehicles, mining, industrial equipment and off-road recreational markets.

We are currently seeking an experienced **Shipping Supervisor** at our Vonore, Tennessee facility.

In this role, the incumbent will:

- Manages team leader(s), production associates, and indirect associates in the work area.
- Carries out supervisory responsibilities in accordance with the organization's policies.
- Responsible for daily communications between shipping and all associated departments
- Planning, assigning and directing work.
- Comply with and assist in development of safety, quality, and environmental procedures and policies.
- Assist with shipping procedures and labeling.
- Manage and supervise finished goods inventory areas for shipping.
- Insure that all customer carriers all loaded correctly and depart on time.
- Utilize daily shipping reports to insure 100% customer fulfillment and timely interface with operations and resolution in the event daily customer fulfillment is jeopardized.
- Insure that all documentation including Bill of Ladings, ASN's and other customer documents are correct and error free.
- Provide a safe and productive work environment.
- Assist with completion of daily metrics and variance reporting.
- Manage the cost of consumables and other departmental expenses.
- Analyze material handling needs and storage.
- Monitor employee performance.
- Other duties as requested.

Requirements:

- Bachelor's Degree or one to three years' experience and/or training, or equivalent combination of education and experience considered. Minimum of three years related experience in a manufacturing environment.
- Technical Skills Required
 - General PC Skills-MS Excel, MS Outlook, MS Word
 - AS400
 - Internet skills to obtain logistics information
- Interpersonal Skills
 - Analytical thinker
 - Process oriented thinker
 - Results oriented and dead-line driven



- Self Motivated
 - Flexible
 - Individual and team contributor
- Good written and verbal skills; must be physically capable of communicating with all levels of the organization.

Sponsorship is not available for this position currently.

Our eligible associates enjoy competitive wages and benefit package including comprehensive medical, dental, vision, 401(k) plan, company paid life insurance, paid holiday, personal days, and vacation.

Resumes may be submitted as directed below. Include the job title in all submissions.

Email:

HR@cvgrp.com

Fax:

614-289-0377

Mail:

CVG, Inc.,
Attn: Human Resources
7800 Walton Parkway
New Albany, OH 43054

Different people approach opportunities and challenges differently which improves outcomes for customers, employees, and shareholders. CVG is committed to diversity and inclusion and welcomes qualified applications without regard to race, color, religion, sex, sexual orientation, gender perception or identity, national origin, age, marital status, protected veteran status, or disability status or any *or any other status protected by law*.