



We are looking for an energetic, creative **Microsoft Access Developer** for a Research & Development project. The focus of this project is to consolidate and integrate data from multiple sources into single reporting environment that will provide efficient query and reporting processes.

The incumbent will primarily be responsible for developing & enhancing database solutions for multiple initiatives, creating and executing detailed reports designed to track completion of engineering projects and activities for senior management, as well as assist in the creation and distribution of training aides.

Duration: 3-6 months.

Location: CVG Global Corporate Headquarters in New Albany, Ohio

Project duties may include but are not limited to:

- Access database build and enhancement using VBA, create user forms, build a robust query and report process.
- Establish knowledge of data warehouse database design, data definitions, system capabilities, and data integrity issues. Development of standardized reporting using the data warehouse, in addition to ad hoc reports.
- Collaborate with cross-functional areas as applicable to sustain accurate and timely transfers of data.
- Test the system at each stage of the development phase to identify and resolve "bugs" in the system which could result in negative user experience.
- Ensure good performance of the database system across various platforms and terminals.
- Create user access levels as per the user privileges and build user interface as outlined by engineering in order to ensure maximum protection of the database system to ensure data integrity and security.

General Education/Experience/Skills:

- College degree in Computer Science, computer programming or related discipline and 3+ years' experience in a position where the primary duty was to design, build, and maintain databases specifically using Microsoft Access working with SQL and VBA. Combination experience and/or education considered.
- Expert level user of MS Access (v 2013) and demonstrated VBA skills a must; ability to create data models, Macros, VBA scripting, procedures, security and report creation is critical; user entry forms/Windows Forms based applications using MS Access database backend.
- Advanced proficiency in Microsoft Excel including linking spreadsheets to MS Access tables, Vlookups, pivot tables.
- Tolerance for ambiguity and create structure; ability to understand the organizations vision and then translate various strategic, tactical and operational level objectives into insightful reporting that then can translate the objectives into KPIs, metrics and measures.
- Can complete projects on time with high attention to detail, accuracy, and completeness of data.
- Excellent communications skills (verbal and written), skilled in balancing priorities, and the ability to work both independently and as part of a team.
- Proactively manage responsibilities and duties; accurately track the details of the project.
- Experience working in a manufacturing or engineering environment preferred.
- Energetic "can do" service focused attitude and passion for business continuous improvement.

Resumes may be submitted as directed below. Include the job title in all submissions.

Email:

Jenna.Commisa@cvgrp.com

Fax:

Attn: Jenna Commisa
614-289-0377

Mail:

CVG, Inc.,
Attn: Jenna Commisa
7800 Walton Parkway
New Albany, OH 43054

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